



KEEP THIS SHEET FOR REFERENCE ALL YEAR

Fairmont Catholic School

416 Madison St.
Fairmont, WV 26554
304-363-5313
www.fairmontcatholic.com



First Day of School Wednesday, August 23, 2017 for all students K-8

Tuition & payment information

The Diocese of Wheeling-Charleston has contracted with FACTS Management Company to help us manage our tuition payment program.

Families can pay their tuition bill in one of two ways:

1. Full Payment of tuition by August 1, 2017. This payment should be made directly to school.
2. Automatic monthly payments through the FACTS Payment Plan (10 payments-Sept.-June).

Payments will start September 2017 and may be processed on the 5th or the 20th of each month. There is a \$ 38.00 per year, per family charge for using this option. If you choose to budget through FACTS, you will authorize automatic bank payments directly from your bank account for your monthly tuition bill. Please **DO NOT USE A CREDIT CARD**. Please be assured that neither FACTS nor the school will have direct access to or any knowledge about the status of your bank account.

- **FACTS AGREEMENTS ARE TO BE COMPLETED ONLINE. A LINK IS AVAILABLE ON OUR SCHOOL WEBSITE FOR NEW FAMILIES. ALL EXISTING ACCOUNTS WILL BE ACTIVATED FOR THE NEW SCHOOL YEAR ON AUGUST 1, 2017 WHICH WILL GENERATE THE \$38 FEE.**
- \$50 Registration Fee is required for all newly enrolled students.
- **Tuition costs for students belonging to one of the 3 supporting parishes** (St. Peter the Fisherman, Immaculate Conception and St. Anthony):
 - Kindergarten fee is \$2250 for the school term regardless of any other children enrolled.
 - Grades 1-8: One Child - \$2250; Two Children - \$3300; Three or More Children - \$4200

Tuition for all others not belonging to any of the supporting parishes is \$3780 per student.

Book Fee

Cost is \$300 per child in grades K-8. This is payable by August 1, 2017.

Hot Lunch Program

Lunch tickets **must be purchased in advance**. Cost of lunch is \$3.75 per day, which includes a ½-pint carton of milk. Choices available are whole, 2% and chocolate.

Lunch tickets:	10 days	\$37.50	Milk tickets:	20 days	\$10.00
	5 days	\$18.75		5 days	\$5.00

Vending machines have juice, sport drinks and water available for \$1.00.

The menu for the first day of school will consist of:

Hot Dogs w/chili French Fries Veggies & Dip Dessert Milk

*A monthly menu will be sent home with students and posted on the school website. **The menu will also note upcoming school events and information.***

Make checks payable to **Fairmont Catholic Lunch Program**. **PLEASE do not combine lunch payments with any other payments.** Guidelines for free and reduced lunch applications are enclosed. Please return the application as soon as possible, or no later than the first day of school. **Please do not send your child in without a lunch or money for a ticket.**

Lunch Cancellations

Lunch will be cancelled periodically due to functions at St. Peter's. A note will be sent home as well as a notification via our communication system (email, phone, and/or text message)

Medications

All medication must be sent to the office labeled with:

- Name - Dosage amount - Approximate time to be administered* * *

* Fairmont Catholic will not provide any medication. *

School Calendar

Fairmont Catholic follows the school calendar adopted by the Marion Co. Bd. of Ed. **Please check the calendar enclosed for any variances. Should Marion Co. delay, dismiss, or cancel Fairmont Catholic will do the same.** Be advised by your local television or radio stations.

Grading Terms

Grades 1-8 will receive report cards every nine weeks. Progress can be monitored through RenWeb for grades 1-8. Kindergarten will receive report cards at the end of each semester (twice per school year). **ACCESS TO ONLINE GRADES AND REPORT CARDS WILL NOT BE ISSUED TO FAMILIES WITH OUTSTANDING BALANCES ON ANY ACCOUNT.**

Arrival & Dismissal

All students should be at school by 7:45 AM

Early Back Door (grades K-4 without older siblings) will be dismissed at 2:40. Late Back Door (grades 5-8 & their younger siblings) will be dismissed at 2:50. Children will remain supervised by teachers at all times and will be escorted to cars by our staff. No sidewalk pick-up is permitted. The intersections of Madison and Jackson Streets cannot be blocked. We will use the alley behind the Presbyterian Church as an additional access to the back of the school. Every driver on Madison St. will need to let one car into the line from the alley.

Transportation

Fairmont Catholic uses the Marion Co. school buses. Please check the bus schedule for your child published in the Times-West Virginian newspaper. If unsure contact the Marion County Transportation Department at 367-2161.

Please inform your child of his/her mode of transportation home before sending them to school. **Please send a note anytime there is a change in the normal routine.** Also, make sure your child is prepared for early dismissal arrangements. Please notify the school if a non-custodial adult will be picking up your child.

Communication

You can stay informed of school news by viewing our website (www.fairmontcatholic.com). Email announcements will also be sent as necessary. Please watch your email for additional information. If you don't receive any email by the time school starts, please contact Mrs. Martin at wmartin@fairmontcatholic.com

Online Grading

In conjunction with the Diocese of Wheeling-Charleston, we are using RenWeb for online grading and communication. If you have any questions or need any help, please contact Mrs. Martin (wmartin@fairmontcatholic.com). Access to grades will be restricted to families with outstanding balances.

Fundraising

Fairmont Catholic has an ongoing fundraiser known as the Winners' Circle. Enrollment for this will be held in March. Other fundraisers will be announced throughout the year.

Miscellaneous

Fairmont Catholic collects Campbell's Soup Labels and General Mills Box Tops for Education year-round.

Electronic Devices

Cell phones, mp3's, I-pods, gaming devices, etc. should be brought in at your own risk. **These items are not to be used or turned on during class time.** Outgoing calls should be made from inside the office. **ALL CELL PHONES MUST BE KEPT OFF AND IN BACKPACKS DURING THE SCHOOL DAY.**

Uniforms

Wednesday, August 23 is the first day for uniforms. *Uniform does not apply to kindergarten.*

The uniform consists of FCS plaid & white shirts or khaki bottoms with polo-style shirts in maroon, navy, or white. Skirts, split skirts & jumpers in school plaid must be purchased from **Schoolbelles**. Shorts, slacks, skorts, and shirts can be purchased from **Lands' End**.

Lands' End (1-800-469-2222 School Number is **9000-5374-5**) & **Schoolbelles (1-800-548-3883)** have our uniform policy on hand, which will guarantee the integrity of our dress code.

Footwear

Athletic shoes are permitted. **All shoes must have a heel and a toe. No sandals or flip flops are permitted for safety reasons.** (This also applies to Kindergarten students.)

Other

- Shirts must be tucked in at all times & **a belt must be worn.**
- No extreme jewelry will be permitted. No earrings larger than a quarter.
- Absolutely no brand logos permitted on sweatshirts. Plain in school colors only.

VIRTUS

The Diocese of Wheeling-Charleston conducts sexual abuse training for any parent or volunteer who wishes to participate in school activities and functions. This mandatory 1 ½ - 2 hour workshop is available online. All parents will be sent the information for completing this program. If you'd like to be on the list of helpers in the school, you must complete this process.